

**Request for Foreclosure (RFF)
Structure Acquisition Application**
Buffalo Erie Niagara Land Improvement Corporation (BENLIC)

STRUCTURES

SECTION I: APPLICANT INFORMATION

Municipality

Contact Person & Title

Date

Contact Address

Contact Number(s)

Contact Email

Section-Block-Lot (SBL)

Assessed Value

Full Market Value

SECTION II: INSPECTOR REPORT

Structure Address (*Please attach photo*)

Property Class Code

1.) *Please attach the applicable resolution*

2.) *Please attach Assessment and Inventory Information (e.g. RPS V4 database, real property tax info, etc.)*

3.) List any environmental concerns (e.g. asbestos, hazardous waste, lead paint, sewer lateral, septic tank, etc.)

4.) Structure Condition

Overall Structural
Roof
Siding
Foundation
Accessory Structures
Windows
Porch

Good	Fair	Poor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Details

5.) Occupancy Status

Vacant
Owner Occupied
Renter Occupied
Unknown

	Yes	No
<input type="checkbox"/> Secured / boarded?	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Time Vacant?	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>		
<input type="checkbox"/>		

6.) List any known code violations or citations? (e.g. chipping paint, missing gutters, etc.)

7.) Are there any active utilities at the structure?

Yes No

If yes, specify

SECTION III: MAINTENANCE, DISPOSITION AND REUSE PLAN

A. Maintenance Plan

8.) Once acquired by BENLIC, will the municipality make any of the following in-kind contributions toward the maintenance of this structure?

	Yes	No	
Secure/Board Up	<input type="checkbox"/>	<input type="checkbox"/>	
Mow Lawn	<input type="checkbox"/>	<input type="checkbox"/>	How Often? <input style="width: 150px; height: 15px;" type="text"/>
Snow Removal	<input type="checkbox"/>	<input type="checkbox"/>	How Often? <input style="width: 150px; height: 15px;" type="text"/>
Drive-By / Check-ins	<input type="checkbox"/>	<input type="checkbox"/>	How Often? <input style="width: 150px; height: 15px;" type="text"/>

B. Disposition and Reuse Plan

9.) What the preferred end-use for the structure? (e.g. strike to municipality, stabilize and rehab, demolition, etc.)

Please provide names and contact info of any parties interested in the end use of this structure.

10.) What is the preferred disposition plan for the structure? (private sale, transfer to non-profit, etc.)

11.) Does this disposition/reuse plan conform with the adopted plans of the municipality?

Yes No

SECTION IV: Pre-Acquisition Access

12.) Is the municipality able to facilitate interior access to the structure prior to acquisition? (i.e. judicial warrant)

Yes No

If yes, briefly describe the process