

BUFFALO ERIE NIAGARA LAND IMPROVEMENT CORPORATION

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**MEMORANDUM**

**TO:** Board of Directors, Buffalo Erie Niagara Land Improvement Corporation  
**FROM:** Brendan Mehaffy, Chairperson  
**SUBJECT:** **Resolution #2024-15** Approve Residential Boundary Services - ARPA Infill Initiative  
**DATE:** May 23rd, 2024

DISCUSSION:

BENLIC is seeking a professional and qualified residential boundary services firm to provide survey services for the future design and site layout of up to 47 single family homes within the City of Buffalo. This engagement is part of BENLICs ARPA Infill Initiative.

The Request for Proposals was released on May 13th, 2024, with a submission deadline of May 20th, 2024.

ACTION:

WHEREAS, the Buffalo Erie Niagara Land Improvement Corporation wishes to approve a proposal and enter into contract for Residential Boundary Services; and

WHEREAS, in accordance with BENLIC’s Procurement Policy and the Funding Agreements, BENLIC issued a Request for Proposals for residential boundary services on May 13th, 2024 with a deadline to submit proposals of May 20th, 2024; and

WHEREAS, surveying services require formal education, special and technical skill, licensing, training and expertise and the individual, company or firm to provide such services must be chosen based on accountability, reliability, responsibility, skill, conflict of interests, reputation, education, training, judgment, integrity and continuity of service; and

WHEREAS, the procurement of such Services impacts the liability of BENLIC and its directors; and

WHEREAS, the qualifications to provide such Services and to address the concerns of BENLIC referenced above are not necessarily found or addressed in the individual, company or firm that offers the lowest price; and

WHEREAS, the proposals of the various proposers are presented in the table below:

Firm	Price	M/WBE Certified	Est. Timeline
True North Land Surveying	\$36,800.00	No	60-90 Days
Niagara Boundary	\$36,800.00	No	45-60 Days
Kheops Survey, DCP	\$78,300.00	Yes	120 Days

RESOLVED, that the BENLIC Board of Directors hereby determines that Niagara Boundary possesses the requisite education, special and technical skill, licensing, training, reputation, integrity, judgment and expertise to provide the surveying services needed for BENLICs ARPA Infill Initiative and approves the proposal from Niagara Boundary of *not to exceed* \$36,800.00, and authorizes the execution of a contract for said amount to perform surveying services for the benefit of BENLIC; and be it further,

RESOLVED, that this Resolution, approving the contract for Niagara Boundary, shall take effect immediately.