

Request for Proposals

Website Hosting and Technical Support



403 Main Street, Suite 602

Buffalo NY 14203

A New York State Land Bank

Issue Date: February 17, 2026

Due Date: Submissions will be reviewed as received. The RFP will remain open until a vendor is selected.

Please submit all proposals and inquiries to:

Matt Azzano

Project Coordinator

m.azzano@benlic.org

716-243-3996 ext. 104

- A. **Background Info & RFP Purpose:** The Buffalo Erie Niagara Land Improvement Corporation (BENLIC/The Land Bank) is a not-for-profit real estate developer. We are seeking proposals from qualified developers to provide website hosting and/or ongoing technical support services for our public-facing website, BENLIC.org.

BENLIC's website serves as a critical platform for sharing information about homeownership programs, organizational updates, and maintaining compliance with NYS Public Authorities Law. Recent challenges related to hosting clarity, billing, and site performance have highlighted the need for a more reliable hosting environment. BENLIC is seeking a responsive website specialist who can host the website, build out new pages and features, and promptly troubleshoot and resolve technical issues.

BENLIC's website goals: Public transparency, clear messaging, and ease of navigation/access. We do not intend to drastically alter its current form but are open to any suggestions you may have to improve and better achieve our mission.

Your responsibilities: As our website specialist, you will be responsible for formatting photos and videos, improving page layouts, ensuring competitive page loading speed, and updating the interactive maps. Most routine, day-to-day edits (i.e. editing basic text or uploading PDF files) will be handled by BENLIC Staff.

BENLIC will retain full ownership of its domain name, website files, content, and administrative access credentials.

B. **Proposal Instructions:**

1. Please visit our website at [BENLIC.org](https://www.benlic.org) familiarize yourself with the website's current layout and features.
2. You may propose either: Hosting + Support (single accountable provider), or Support Only (BENLIC hosts separately; vendor provides technical support and maintenance). Please specify the services you will provide.
3. Describe how technical services will be structured and billed, including whether services are provided under a monthly retainer with a set number of hours, on a project basis, or through another model. Please include details on included hours, overage rates (if applicable), and how time is tracked and reported.

Please reach out if you have any questions. We look forward to reviewing your proposal!